

# BROADWAY PARISH COUNCIL

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## Minutes of the Annual Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 3<sup>rd</sup> June 2025 at 7.30pm

### 1081. Attendance and Apologies:

Present: Cllrs Neate, Toms, Preece, Wilkins, Frayne and Jones; Mrs Larsson (Clerk);

Apologies: Cllr Champion

### 1082. Declarations of Interest / Dispensations: None.

### 1083. Minutes of the meeting held on 6<sup>th</sup> May 2025

RESOLVED to approve the minutes as a true record of the previous meeting.

### 1084. Planning Applications

#### a. New applications to consider

- i. 25/01176/HOU: Copperfield Hare Lane Broadway TA19 9LN - Rear single storey extension, replacement rear dormer, new front porch, new dormer to the south elevation with associated internal alterations.

RESOLVED to submit a “no objections” response.

#### b. Updates and Enforcement

- i. The council noted application 25/01063/DPO to request a variation to occupancy of some properties in approved application 19/03070/FUL. There was no change to the material application and the council had no concerns or comments.
- ii. Concerns were raised again regarding the large vehicles accessing the site behind the Bell during school drop arrival and collection times. This will continue to be monitored.

#### c. Engagement of a planning consultant

Cllr Neate attended a CPRE event for Devon and advised that the proposed planning consultant works with this branch of CPRE and delivered this workshop. Having seen examples of her work and positive feedback, Cllr Neate recommended going ahead with their engagement. RESOLVED to engage J Widdicombe to carry out a review of application 19/03070/FUL, Land at Pound Road, and put a response together for submission to Somerset Council planning, with an initial budget of a maximum of £500 as previously agreed.

In addition, it was proposed to join the Somerset branch of CRPE to benefit from their ongoing advice and support. RESOLVED to join CPRE Somerset at a cost of £60 for a 1-year membership.

The Council’s full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

### 1085. Finance & Audit

- a. Internal Auditors report: Councillors received the report in advance of the meeting and noted a positive internal audit with no concerns raised.
- b. Year-end accounts to 31/03/25: These had been circulated and reviewed at the April meeting, no queries were raised following completion of the internal audit.
- c. 2024/25 Annual Governance Statement: Councillors reviewed the statements and RESOLVED to agree that the council has complied with all requirements.
- d. 2024/25 Annual Accounting Statements: RESOLVED to approve the Annual Accounting Statements.
- e. Exercise of Public Rights: RESOLVED to set a period of 30 days commencing 23<sup>rd</sup> June to 1<sup>st</sup> August 2025.
- f. Financial statement up to 31/05/25: The report with reconciliation to 31/5/25 was circulated in advance of the meeting. No queries were raised, and the reconciliation was verified by Cllr Toms.

g. Payments requiring authorisation:

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 31/5/25 (restricted information under GDPR)	
Administration costs	£5.32
APM refreshments	£190.70
Grass Cutting	£336.00
Internal Audit	£200.00
CPRE Planning Workshop	£20.00

**1086. Tree planting in the play park**

RESOLVED to replace the cherry tree in the play park, with a maximum spend of £200 from CIL funds. The type of tree is to be discussed with the Eco Group and planting to be delayed until autumn.

**1087. Village maintenance**

The following were raised as needing attention:

- Abri hedge overhanging path – to be reduced where overhanging onto pathway
- Hedge on Broadway Street encroaching on the highway – highways to be contacted
- Hedge along playpark access – will be cut in October
- Repair to ROW bridges (as previously raised, awaiting costs for repairs)
- Road sign at war memorial
- Fallaway along Paulls Lane – reported to highways
- Roadside signage is obscured by growth – contact Grinters as part of grass cutting schedule
- Metal benches at playpark and Standerwick (as previously raised and agreed)
- Bench at the church (as previously discussed and agreed)
- Handrails around Vardens Pond require painting
- Drain clearance to be considered for autumn after harvests

The council will obtain costs where appropriate and contact relevant authorities for items it is not able to take action on.

**1088. Updates and actions on the following areas:**

- a. Highways: Closure of Suggs Lane for Wessex Water improvements is understood to be scheduled for July through to September.
- b. Flooding: As highways above.
- c. Rights of Way: No updates.
- d. Play Park: No updates.
- e. Defibrillator: Checks completed, and pads replaced
- f. Speed Indicator Device: There is some vegetation that needs trimming around the SID sites for visibility.
- g. Volunteering and Community Group Updates: Update from the Cricket Club that it has been busy.
- h. Local Community Network: AGM is scheduled for 11<sup>th</sup> June.

**1089. Matters for report only:**

Correspondence was received from Cllr Councillor Diogo Rodrigues, the newly elected Leader of the Conservative Opposition on Somerset Council, who is looking to raise the issue of the lack of planning enforcement. Details of the open enforcement report at Folly Road will be sent to him.

**1090. Items for the next meeting:**

- a. Somerset Council Chairs Award for Service to the Community possible nominations.

**1091. Date of next meetings:** Tuesday 1<sup>st</sup> July 2025, 7.30pm at the Village Hall.

The Chair closed the meeting at 8.54pm.

Signed ...*S. Neate, Chair*.....

Date ...*1<sup>st</sup> July 2025*.....